

Londonderry Township Board of Supervisors

Regular Meeting Minutes

December 05th, 2016

7:00p.m.

The Londonderry Township Board of Supervisors held their regularly scheduled meeting on Monday, December 5, 2016 at the Londonderry Township Municipal Building, 783 S. Geyers Church Road, Middletown, Pennsylvania, beginning at 7:00 p.m.

Present: Bart Shellenhamer, Chairman
Ron Kopp, Vice Chairman
Anna Dale, Member
Mike Geyer, Member
Mel Hershey, Member
Steve Letavic, Manager
Jeff Burkhart, Code/Zoning Officer
Chris Feese, Finance Director
Sam Risteff, Golf Course Superintendent
Andy Brandt, Public Works Director
Mike Johnson, Golf Course Manager
Kelsey Schwenk, MS4 Environmental Specialist
Mark Stewart, Solicitor
Andrew Kenworthy, Engineer
Les Gilbert EMA Director

Salute the Flag

Citizen's Input - None

Approval of Minutes . November 07, 2016

Supervisor Anna Dale motioned to approve the November 07, 2016 minutes as presented, Supervisor Mike Geyer seconded. Motion approved.

Manager's Report . Steve Letavic

2017 Budget: Supervisor Anna Dale motioned to approve the 2017 Budget: as presented, Supervisor Mel Hershey seconded. Motion approved.

2017 Meeting dates: Supervisor Mike Geyer motioned to approve the 2017 meeting dates as presented, Supervisor Ron Kopp seconded. Motion approved

2017 Holiday Schedule: Supervisor Mike Geyer motioned to approve the 2017 Holiday Schedule as presented, Supervisor Anna Dale seconded. Motion approved

Fire Police Dean Hooper: Supervisor Mel Hershey motioned to approve Dean Hooper to a Fire / Police position. Supervisor Anna Dale seconded. Motion approved

Treasurer's Report . Chris Feese

Ms. Feese requested approval of payment for the following expenditures:

General Fund	\$128,570.35
Golf Course Fund	\$ 36,910.85
Liquid Fuels	\$ 11,641.84
Escrow	\$ 2,081.27
LVFC	\$
Debt Service	<u>\$ 16,000.47</u>
TOTAL	\$195,205.78

Supervisor Ron Kopp motioned to approve paying these expenditures, Supervisor Mel Hershey seconded. Motion approved.

Zoning & Codes Report . Jeff Burkhart

Fee Schedule: Supervisor Ron Kopp motioned to approve the 2017 Fee Schedule as presented, Supervisor Anna Dale seconded. Motion approved

This was followed by a brief discussion related to Mobile Home Parks and the trend towards smaller mobile homes to accommodate those wanting to downsize. Board suggested a closer look at pending ordinances to address the issue of smaller mobile homes not only in Mobile Home Parks but in residential districts.

BRIEFING ITEM: The Board was provided with a copy of the application and advertisement for a Zoning Hearing to be held on Monday January 9, 2017 for the former Davis Nursery property along Hoffer Road. The property will be used as a contractors office with no public involvement. However, the change of use requires Zoning Hearing Board approval. There was further discussion regarding the status of remediating the fill that was placed in the flood zone by the previous owners.

BRIEFING ITEM: A discussion involved proposed ordinance updates such as changes in recreation uses, the addition of nuisance and noise regulations, the prevention of mud and debris on the roadways, prohibiting the parking of RVs and other obstructions on the roadway and the inclusion of regulations related to medical marijuana. Additional items currently under review will be presented for discussion at future dates.

MS4 Report - Environmental Department- Kelsey Schwenk provided a progress report on items that were accomplished since the last meeting on November 7, 2016 as noted below.

- Training Completed
 - Public works MS4 training: Pollution Prevention for Fleet Maintenance and Storage Yards & Salt/Deicing and Snow Storage
 - Cap COG Stormwater Training
 - WET (Water Education for Teachers) Training
- Fall Tree Planting completed in conjunction with DTMA involving 135 trees
- Coordinated with DCCD, developing a Farmer's field day to be held in early spring and the creation of a Farmer's Resource Center to serve lower Dauphin County and the tri-county area.
- Met with municipalities and PSU Extension to discuss joint initiatives along Conewago Creek including Mt. Joy Township.
- Met with Lower Swatara Township to discuss tree planting and identified two possible project locations to be presented to Land Studies.
- Organized and updated MS4 Calendar
- Completed Monthly maintenance facilities inspection

FUTURE Activities

- Training
 - Conduct additional public works MS4 training
 - Attend LTAP Stormwater Facility training
 - Complete Cap COG Stormwater Training
 - Attend Chesapeake Business Forum
- Review preliminary designs for the Hillside Bio-swale Design from Land Studies
- Review the riparian buffer project along Conewago Creek
- Prepare a compost tea project report
- Meet with the Alliance for the Bay Partners
- Meet with Conewago Creek Initiative Partners
- Submit DEP Environmental Education Grant proposal
- Conduct monthly maintenance facilities inspection

Public Works Report - Andy Brandt provided an update on public works activities for S. Geyers Church and Schoolhouse Rd that included placing topsoil & millings along road edges, seeding & mulching top soiled areas, placing #4 stone along Schoolhouse Rd, installing traffic control measures for speed hump installation, signs lines for speed humps and painted double yellow & single white lines.

Continue to work with the Golf Course to remove brush, augured holes for tree planting on Swatara Creek Rd property and completed maintenance & equipment repairs.

Golf Course and Bar & Grill Report Mike Johnson provided an update on the golf course and planned activities for the month of December.

Clubhouse is scheduled for rental four times in December for private events. Marketing program for the Golf course will continue by sending out information regarding golf outings, clubhouse rentals, memberships and tee sponsorships as well as grill room specials. There are 83 golf outings booked as well as 17 clubhouse rentals for private events for 2017. Maintenance and repairs will continue on the club house and equipment during the winter season.

Engineer's Report - Andrew Kenworthy informed the Board of bridge replacement projects being closed out.

Solicitor's Report: no report

New Business :

Les Gilbert requested the Board accept and approve the sale of the existing generator to the high bidder, Augustus Wellings for \$3400. Supervisor Mel Hershey made a motion to accept the high bid, Supervisor Anna Dale seconded the motion. Motion approved.

Les Gilbert informed the Board of an upcoming EMA meeting January 10 to prepare for the TMI drill scheduled in April 2017.

Old Business: None

Executive Session: An executive session was held to discuss personnel issues.